

**Lake County Educational Services
Professional Development Cooperative
Commitment for Services
FY 2016-2017**

**Millburn School District 24
18550 Millburn Rd
Wadsworth, IL 60083-9248**

| LCES Use Only | |
|---------------|--|
| DATE PAID | |
| AMT PAID | |
| CK NUM | |

The undersigned agrees to purchase the Professional Development Cooperative Services package described below. The base fee for this package is determined by the size of the district. Enrollment figures will be determined by the fall housing enrollment of the previous year.

Services will start July 1, 2016 or date paid if later than July 1, and continue to June 30, 2017. No fees will be refunded for early withdrawal from the services.

Your district will be entitled to:

6.5 days of consultant service; reduced workshop fees and media
check-out privileges - at a cost of \$3,209.00

Total Amount Due: \$3,209.00

☐ Yes, our district will join.

☐ No, our district will not join.

Signed: _____

Dated: _____

Mr. Jason Lind
Millburn School District 24

**Please return this letter indicating whether or not you are joining.
Checks should be made payable to LCES, POs are accepted.**



Regional Office of Education
Educational Services Division

Gary E. Pickens
Director

19525 W. Washington Street, Suite 124
Grayslake, Illinois 60030
Phone 847 223 3400
Fax 847 223 3415
www.lake.k12.il.us

April 28, 2016

Mr. Jason Lind
Millburn School District 24
18550 Millburn Rd
Wadsworth, IL 60083-9248

We are looking forward to your district becoming a member of the Lake County Educational Services Cooperative (Comprehensive Membership) this coming year. Enclosed is an agreement for the 2016-2017 school year. Your membership fee will be **\$3,209.00**.

You may be eligible for partial reimbursement from the Lake County Regional Office of Education when you become a member. Enclosed is a memo explaining their reimbursement system.

One of the benefits members are entitled to is onsite consultations/workshops with our Content Coordinators. They begin scheduling for the 2016-2017 school year on May 1st, so make plans now!

Please return the attached commitment letter indicating your decision on Comprehensive Membership before July 1, 2016, **whether or not you are joining**. This will enable us to keep our records correct and not send you an invoice for services you do not want. If you do not reply, you will get an invoice on July 1, 2016.

Thank you for your support in the past, we look forward to working with you this coming school year.

Very truly yours,


Gary E. Pickens
Director

Enclosures
GEP/ld



DATE: April 29, 2016

TO: All Lake County District Superintendents

FROM: Roycealee J. Wood 
Regional Superintendent of Schools

RE: 2016-2017 School Year Institute Funds for Use with the Educational Services
Division Comprehensive Membership Fee

The Lake County Regional Office of Education will provide assistance in funding to Lake County districts for use in defraying the cost of the comprehensive membership in the Educational Services Division Program for the 2016-2017 school year.

Our office must receive written requests for 2016-2017 along with a copy of your district's cancelled check for payment of the comprehensive membership fee, **by no later than November 25, 2016.**

Please call Bobbi Biederer at 847-665-0590 if you have any questions regarding this Regional Office of Education funding program.

Attachment

DISTRIBUTION OF INSTITUTE FUNDS TO LAKE COUNTY DISTRICTS
2016-2017 SCHOOL YEAR

PURPOSE: To encourage the continual professional development of Lake County educators, the Lake County Regional Office of Education will assist by helping to defray the cost of the comprehensive membership in the Lake County Educational Services Division. The Lake County Regional Office of Education shall reimburse the school districts with a stipend that is based on the size of enrollment in the district. The stipends are as follows:

- \$ 750.00 for districts with less than 1,000 students
- \$1,000.00 for districts with 1,000 to 1,500 students
- \$1,500.00 for districts with over 1,500 students

CRITERIA FOR FUNDING: Funds are to be used for the comprehensive membership with the Lake County Educational Services Division. The district will pay the membership fee and request reimbursement from the Lake County Regional Office of Education with appropriate documentation. **All requests for funding must be received by no later than November 25, 2016.**

Contact Person: Roycealee Wood
Regional Superintendent of Schools
Lake County, Illinois

Phone: 847-665-0595
Fax: 847-543-7832